



# EAST BOULDER COUNTY WATER DISTRICT

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## BOARD OF DIRECTORS REGULAR MEETING

ST. AMBROSE EPISCOPAL CHURCH

10 MAY 2010

The meeting was called to order by Mark Johns at 4:06 PM. Those in attendance were the board members (Nick Bennett, Rick Moeller, Lynne Deane and Bob Champ), Water System Operator Dick Winters and Mary Wagner (Bookkeeper). Terry Kenyon (Engineering) was present to give a report on the capital expenditure Long Range Plan.

### PUBLIC COMMENTS

No public comments were noted.

### SECRETARY'S REPORT

The minutes of the 12 April 2010 meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 12 April 2010 meeting. Lynne Deane seconded the motion, which was approved unanimously.

The minutes of the 22 March 2010 special meeting were discussed. Nick Bennett made the motion that we approve the minutes of the 22 March 2010 special meeting. Mark Johns seconded the motion, which was approved unanimously.

### LONG RANGE CAPITAL PLANS (TERRY KENYON)

Terry Kenyon reported on the necessity and the priority which should be placed on the projects in our long term capital plan. Three of these four projects were in the Intergovernmental Agreement (IGA) with Lafayette. Other projects in the IGA (Storage Tank, Emergency Pump and Generator) have been completed. It was thought that with our recent infusion of capital from the refinancing of the bonds that Terry could help us prioritize the remaining projects. Terry had a detailed map of the District to show where the projects would be performed in the District.

The first project discussed was the loop from the end of Empire Drive to Spring Court. We have continued to place monies in the Capital Reserve for this project. This loop would only be put in place to eliminate the two dead ends. We flush these dead ends on a periodic maintenance schedule and have observed no degradation in water quality (chlorine level and visual quality). Terry thought this to be a very low priority project as it is not unusual for water districts to have such dead ends. In a perfect system such a loop would be put in place, but in our system it does not seem to be worth the cost. It was Terry's opinion that we should try to get this project removed from the IGA.

The second project discussed was replacing the Spring to Panorama loop line (2 inch galvanized pipe). This was also thought to be of a low priority and should be removed from the IGA if possible.

The third project in the IGA is the South Boulder Road to Paragon Water Meter Loop. This loop mostly benefits Lafayette as it is a low pressure line that connects their main from the north side of S. Boulder Road to the low pressure line prior to our master meter. This gives them an alternate supply to Spanish Hills. This would also give us an alternate source of supply to our storage tank so it does benefit the District. Also, customers could possibly connect to the line on Paragon Drive, however it would be a low pressure source. We have a high pressure line starting down Paragon Drive toward S. Boulder Road serving Rick Moeller. It would appear that the District would like to serve any remaining customers on Paragon with the high pressure line because they would have the benefit of the higher pressure and the storage facility, emergency pump and generator. Terry rated this as a medium priority that we should talk to Lafayette about.

The final project discussed was replacing the water mains in Benchmark. We have fixed some leaks in this area but none has shown the pipes to be corroded. It was Terry's opinion that this should be a low priority as the pipes should have perhaps another 40 years of life. He thought it might be worth doing some soil testing (swelling pressure) to determine if this could be a problem.

Based upon Terry's recommendation it was thought that he and Mark would talk to Doug Short (Lafayette) to eliminate the low priority projects from the IGA and discuss the need and benefits of the Paragon Loop. Mark will set up this meeting after Terry reviews Lafayette's reasons for wanting the loop.

## **REPORTS FROM CONSULTANTS AND COMMITTEES**

### **Finance Report**

Mary Wagner had e-mailed the financial packet to the board (Balance Sheet, P&L budget vs. actual, P&L YTD comparisons and the transaction report). Mary also e-mailed the usage comparison spreadsheet and the Majestic View P&L and the Majestic View detail by account. The construction company has been paid for the Majestic View Expansion. Residual bills for Legal and Engineering expenses will be paid and the project will be finalized.

### **OPERATIONS REPORT (FRANK HAUKE AND DICK WINTERS)**

Because of Frank's recent hospitalization from an auto accident no written report was obtained. Dick noted that he had just brought Frank home. Dick noted that there was ground water on Apollo Ct. with a low level of chlorine in it. Ground water appears to be prevalent throughout the district.

### **WEBSITE**

Nick is still waiting for the updated bond materials so they can be put on the website.

### **Unfinished Business**

#### **Bond Refinancing**

The \$153K that we obtained for capital improvements must meet the following three conditions.

1. Within 6 months enter into a binding agreement to spend a minimum of 5% on capital projects.
2. Spend 85% of the funds within 3 years.
3. Proceed with diligence to complete the capital projects.

This is the main reason we are reviewing our Long Range Capital Plan.

### **MAJESTIC VIEW EXPANSION**

A walk through has been completed and a couple of minor problems were resolved.

### **5 BENCHMARK DRIVE**

Our insurance engineer evaluated the problem and thought that there was house movement prior to the water leak into the house. A report has not been officially received. The water table in this area now appears to be subsiding.

### **2010 Election**

The necessary paperwork was filled out by the elected directors and the oaths of office were given. The paperwork will be forwarded to the appropriate government agencies.

## **NEW BUSINESS**

### **Long Range Capital Plan**

This was discussed at the beginning of the meeting.

## **DIRECTORS COMMENTS AND OTHER MATTERS TO COME BEFORE THE BOARD**

Mary noted that she is paying the interest payments on the old issue and new issue bonds.

A leak was noted in a Majestic View Service line and because of the necessity of estimating water meters the customer did not notice the leak until after the last reading. The board decided that the excess water usage should be forgiven and the bill adjusted accordingly.

Lynne Deane will handle the Consumer Confidence Report this year.

## **ADJOURN**

A motion was made to adjourn by Rick Moeller, seconded by Nick Bennett and unanimously approved. The meeting was adjourned at 6:13 PM.

The above is respectfully submitted by the secretary.

Bob Champ, 11 May 2010

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